

***LANE AMATEUR HOCKEY ASSOCIATION***  
***BY-LAWS***

**ARTICLE 1**

**TITLE**

The name by which this organization shall be known is: “Lane Amateur Hockey Association” or “LAHA”

**ARTICLE II**

**PURPOSE**

The Association is organized exclusively for the purpose of receiving and administering funds for the purposes set forth in Section 501(c)(3) of the Internal Revenue Code of 1986, including the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Code. The exclusive purpose of the Association is to foster national and/or international amateur sports competition in boys and girls ice hockey. The Association is operated primarily to conduct national and/or international competition in the said sport for the support and development of amateur athletes for competition in said sport. This association shall have no capital stock and shall not be conducted for profit. It shall also maintain its’ non-profit status registration in the State of Oregon.

- This association is to promote citizenship, sportsmanship, fellowship and physical development among the youth of the greater Eugene community by sponsoring and promoting organized ice hockey events for boys and girls from the ages of 7 through 18 years of age in compliance with the rules and regulations of USA Hockey and the Oregon State Hockey Association.

Of secondary importance is the following:

- To make the game of ice hockey available to amateur participants as defined by USA Hockey at an affordable cost, at all levels of participation.
- To associate with other ice hockey organizations.
- To encourage and improve the standard of ice hockey in the State of Oregon.
- To provide an educational ice hockey experience to the citizens of the greater Eugene community.
- To encourage the development of a quality program that will advance the opportunity

- for an education or professional play via the sport of ice hockey.
- To assist Lane County Ice in all areas of the hockey programs and it's relationship with LAHA members.
  - To do any and all acts desirable in the furtherance of the foregoing purposes.

### **ARTICLE III**

#### **OFFICE**

The location of the principle office of this association shall be as approved by the Board of Directors.

### **ARTICLE IV**

#### **MEMBERSHIP**

**A.** Members shall consist of all registered players, parents of the registered player under eighteen years of age, coaches, team mangers, sponsors, arena manager and other interested individuals. For those not directly affiliated through team registrations and the payment of fees therein the board may, at its' discretion, establish a fee for such membership and that member will be a "non-voting" member.

**B.** Future membership in the Association will be by qualifications set for by the Board of Directors.

**C.** The Board of Directors, by plurality vote at any duly constituted meeting, shall have the authority to suspend any member thereof whose conduct is considered as detrimental to the best interest of the Association.

**D.** Each registered team shall elect one Team Representative who shall have the right to cast one vote in the election for the open positions of the Board of Directors. The Team Representative, or alternate, in the event that the Team Representative is absent, shall be entitled to cast such vote. The election of the Team Representative shall be conducted prior to November 1st. Each player on the team will entitle his/her family to one vote towards the Team Representatives. Players who are eighteen years of age or older shall cast their own vote. Terms of office for the Team Representative shall be for one year and shall commence immediately after their election. The Team Representative shall be empowered to represent the team and is encouraged to voice the team opinions, concerns

and suggestions to the Board of Directors. The Team Representative shall not have a vote in regular board proceedings. No individual can be elected as a Team Representative to more than one registered team in any twelve-month period.

## **ARTICLE V**

### **BOARD OF DIRECTORS**

**A.** The business, and all affairs of the Association, shall be voted on and managed by the Board of Directors, hereinafter called the Board, whose election shall take place at the March board meeting or as soon as possible thereafter. It shall be incumbent upon the Board to enforce the By-Laws, and Rules and Regulations of the Association, the Oregon State Hockey Association and USA Hockey at all times.

**B.** The Board of Directors shall consist of five members elected by the Team Representatives. The Board of Directors shall consist of volunteers. These elected Board members shall be a President, a Vice-President, a Secretary, a Treasurer and a Member at Large.

President-The President shall be the chief executive officer of the Board of Directors and shall preside at all the meetings of the same (he/she may, however, appoint someone else to direct the meeting). The President shall have general supervision over all business activities of the Association and shall be responsible for the effectuation of all policies stated by the Board and all orders and resolutions pursuant thereto. The President, who shall be an ex-officio member thereof, shall appoint all standing committees. The President, or said appointee, shall represent the Association at all regional and national events as required. The office of President shall be filled by persons with a minimum one-year of Team Representative experience or previous LAHA Board positions.

Vice President-The Vice President shall discharge the duties of the President in his/her official absence or incapacity and shall assist the President in the general direction of all affairs and activities of the Association.

Secretary-The Secretary shall preserve in the books of the Association, the true minutes of the proceedings of the Board meetings. The Secretary shall perform other such duties as required by the President of the Board.

Treasurer-The Treasurer shall have custody of all the Association funds and shall keep full and accurate accounts of all receipts and disbursements of the Association in books belonging to the Association and shall deposit all moneys in the name of the Association in such depositories as may be designated for that purpose by the Board of Directors. The Treasurer shall disburse the funds of the Association as authorized by the Board,

taking proper vouchers for the same and shall render then, an account of all transactions and of the financial condition of the Association. The Treasurer, in conjunction with the other Board members, shall prepare and submit a budget for the fiscal year. The Treasurer is responsible for filing the Association tax return. The Treasurer shall perform other such duties as required by the President of the Board.

Member-At-Large-The Member at Large shall perform other such duties as required by the President of the Board.

**C.** Nominations for the open positions on the Board of Directors must be submitted 30 days prior to the elections meeting.

**D.** The Elected Board of Directors shall take office April 1st of the corresponding year or immediately after the election if beyond April 1st.

**E.** Terms of office shall be for two years, with Board positions 1, 3 and 5 being elected in odd numbered years and positions 2 and 4 elected in even numbered years.

**F.** A vacancy on the Board of Directors occurring other than by expiration of the term thereof, shall be filled by appointment made by participating members, which appointee shall remain a Director until he/she or a successor is elected and qualified. If a vacancy occurs within 30 days of the election, the person with the next highest number of votes will be appointed to the open position for the remainder of the term.

**G.** The Board of Directors shall have power to appoint such other officers or agents the Board shall deem necessary for the proper transaction of business of the Association. These appointees shall have duties as the Board may designate at the time of their appointment.

**H.** A Director may have himself/herself relieved from the Board by submitting a request in writing to the Board.

**I.** Any Office or agent of the Board may be removed by a majority vote of the Board of Directors whenever it is deemed to be in the best interest of the Association. This includes missing more than two unexcused meetings in a row. The Team Representatives shall also have the power to recall one or more members of the Board. This shall require two-thirds majority of the Team Representatives voting at a Special or Regular meeting. Notification of the meeting shall be made at least fifteen (15) days prior to such meeting.

**J.** The Board shall have the power to make whatever policy, rule or procedure revisions that they deem necessary for the betterment of LAHA. An affirmative vote of at least three (3) board members is required for adoption.

## **ARTICLE VI**

## **MEETING OF THE BOARD OF DIRECTORS**

**A.** The annual meeting, which is open to the general membership of the Association, shall be held in March or as soon after as possible but not later than June 1st. At least one purpose of the annual meeting will be to elect new Board members. This shall be the last order of business.

**B.** The Board of Directors will meet at least monthly at such time and place as the Board shall determine.

**C.** The presence in person of a majority of the Board of Directors shall be necessary to constitute a quorum for the transaction of business at any meeting of the Board of Directors, whether regular or special. The affirmative vote of a majority of the Directors present in person shall be required to carry any motion to resolution except as provided below.

**D.** The Board of Directors may collectively and severally consent to, or ratify in writing, any action taken by the Association and when such action has been consented to, or ratified, such action shall be a valid Association action as though it had been authorized at a meeting of the Board of Directors.

**E.** A copy of the minutes of each regular or special Board of Directors meeting shall be distributed to each Board member at the next regular meeting. If the Board member is absent, a copy of the minutes shall be mailed to him/her as soon as possible.

**F.** All meetings, whether special or general, shall be conducted according to Robert's Rules of Order.

**G.** The general membership is allowed to attend all general meetings of the Association.

**H.** A special meeting may be called by the President, the majority of the Board, or 10% of the Team Representatives.

## **ARTICLE VII**

### **COMMITTEES**

**A.** Disciplinary Committee-This committee shall be chaired by the Vice President and shall include up to five other members, preferably one from each age division, to be appointed by the Board. It shall be the duty of the Disciplinary Committee to hear all matters of conduct and protests, for players and/or coaches, filed in writing with the committee by individuals, including but not limited to, LAHA members, referees and their association and rink personnel, in accordance with the rules and regulations of the Association. The manner in which the committee hears the matter will be under the guidelines published in the USA Hockey Annual Guide. The Disciplinary Committee will recommend to the Board of Directors what action is to be taken, the Board will make the final decision regarding the matter. If a conflict of interest should arise with a committee member, an alternate committee member may be assigned until the matter is resolved. This committee will also serve as the Disciplinary Committee for all tournaments.

**B.** Coaches Committee-This committee shall be chaired by the President and shall include at least two other members to be appointed by the Board. It shall be the duty of the Coaches Committee to interview and recommend placement of coaches annually, conduct supervision of current coaches, perform on-going training sessions and perform annual season-end reviews of all coaches. A process, to be determined by OSHA, shall screen coaches for past history. Any coaching disciplinary issues shall be filed with the Disciplinary Committee for resolution.

**C.** By-Laws Committee-The by-law committee shall be a standing committee. The by-laws shall be reviewed on an annual basis and modifications proposed or its accuracy reported at each annual meeting.

**D.** Tournament Committee-The tournament committee shall be a standing committee.

**E.** Other committees may be appointed by the President from time to time as they become necessary.

## **ARTICLE VIII**

### **AMENDMENT OF BY-LAWS**

These by-laws may be amended, added to, or repealed by affirmative vote of a majority of the Board of Directors in attendance at any regular or special meeting of the Board of Directors, provided that the notice of said meeting shall include a specification of the proposed amendment in writing thereof, addition thereto, or repeal thereof.

## **ARTICLE IX**

### **FUNDS**

**A.** Upon the dissolution of the Lane Amateur Hockey Association, all debts, obligations and liabilities being paid, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.

Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, a said Court shall determine, which are organized and operated exclusively for such purposes.

**B.** Being a perpetual non-profit Association, all funds collected or raised, shall be used for the operations of the Association. Any funds that are left over, or in excess of current expenses, shall be used for the following years.

**C.** The Board of Directors shall raise funds to support LAHA activities. Such funds shall be derived by, but not limited to, the following: Registration Fee (Amount established by the Board at least 30 days prior to registration), Fund Raising Activities, Contributions.

## **ARTICLE X**

### **REMUNERATION**

No Director shall receive remuneration, monetary or otherwise, for services rendered to the Association. Except, a member may be paid for services rendered if approved by a majority vote of the Board of Directors. A Director seeking remuneration may be present at the time of the vote and his/her presence shall be counted to satisfy a quorum, but said Director shall not vote on the issue. A majority of the remaining Board members shall be required to authorize the remuneration.

## **ARTICLE XI**

### **EXECUTION OF INSTRUMENTS**

**A.** Order to Pay: All checks, drafts, money orders, and all other orders to pay, shall be signed by any one (1) of two (2) designated officers in the name of the Association.

**B.** Instruments: Any contract, conveyance, or other instrument authorized by the Board of Directors shall be executed by the President or Vice President, and the Treasurer, in the name of the Association, unless the Board shall specifically designate other officers or agents to execute an instrument in behalf of the Association.

## **ARTICLE XII**

### **FISCAL YEAR**

The fiscal year of the Association shall commence on June 1st and end on the last day May each year.

## **ARTICLE XIII**

### **INDEMNIFICATION**

Liability of Board of Directors: No Board member, who is a natural person, shall in the absence of fraudulent conduct or bad faith, be liable individually for action taken on behalf of LAHA. LAHA shall indemnify such natural person from any and all claims or expenses in connection with or arising out of that Board member's good faith actions or non-actions as the Board member, except for such action or non-actions which constitute fraudulent conduct. The Association is authorized to acquire Director's Liability Insurance.

LAHA assumes all liability of any volunteer Director and any other volunteer if all of the following are met: 1) The volunteer was acting or reasonably believed he/she was acting within the scope of his/her authority. 2) The volunteer was acting in good faith. 3) The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct. 4) The volunteer's conduct was not an intentional tort. 5) The volunteer's conduct was not a tort arising out of the ownership, maintenance or use of a motor vehicle for which tort liability may be imposed.

## **ARTICLE XIV**

## **ANTI-DISCRIMINATION POLICY**

It is the policy of LAHA that no Director, volunteer, general member, parent or participating player shall discriminate against any other Director, volunteer, general member, parent or participating player in the provision of services, activities or programs by LAHA based on an individual's race, color, national origin, religion, sex or marital status.

## **ARTICLE XV**

### **SEXUAL HARASSMENT POLICY**

It is the policy of LAHA that no Director, volunteer, general member, parent or participating player shall engage in any conduct such as unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct or communication of a sexual nature, directed toward any other Director, volunteer, general member, parent or participating player.

## **ARTICLE XVI**

### **POLITICAL POLICY**

No part of the net earnings of the Association shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II. No substantial part of the activities of the Association shall be carrying on of propaganda, otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing or distribution of statement) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by a Association exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of a future federal tax code.

**ARTICLE XVII**

**RATIFICATION**

These by-laws must be ratified by a majority vote of the Board of Directors.

Last Revised 6/01/2003