



Lane Amateur Hockey Association
P.O. Box 50211, Eugene, Oregon 97405
www.laha.org Tel: 541.359.1197

AGENDA

Board of Directors Meeting
January 6th, 2014

Attendance:

1. Call to Order:
2. Agenda Review: Approve November and December minutes.
3. Reports:
 - A. Treasurer:
 - i. Accounting Report
 - B. Registrar:
 - i. Intro Update
 - C. Committees:
 - a. Coaches Committee
 - i. Online Age-Specific Modules Update
 - ii. SafeSport Compliance Update
 - b. Discipline Committee
 - c. Marketing Committee
 - i. Right Response Update
 - ii. Scrap Metal Drive - Diane
4. OLD/NEW BUSINESS:
 - a. Tournament Update?
 - b. Coaches Evaluations?
 - c. Open Board Positions – Set Dates
 - d. Bend Hockey
 - e. Select Camp
 - f. Issue – Executive

Next OSHA Meeting:

Next LAHA Meeting:

January 26th, 2014 in Portland 9:30 am



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LAHA Board of Directors Meeting
Meeting Minutes
Monday February 3rd, 2014

1. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA** at **6:27 PM** on

December 2nd, 2013 – at Rink Exchange boardroom.

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Diane DeZee, Brad Tye, Jenn Nyberg, Flint Doughtchak and Toshia Jackson

2. Approval of minutes from last meeting

January's minutes could not be approved because the Minutes were not available for approval; tabled for March's meeting

3. Open issues - Reports

1. Treasurer

- i. Accounting Report review – Diane distributed monthly Balance Sheet, account is good for the rest of the season

2. Registrar

- i. Intro player movements: seven players moving from Intro to Mites; one to Squirts and one to PeeWees
- ii. Jenn Nyberg suggested a report card for Intro and Mite players – Flint mentioned evaluation forms for U10, offering available online at USA Hockey

3. Committees

- a. Coaches Committee – N/A
- b. Discipline Committee – N/A

c. Marketing Committee

- i. Hockey Stick sets – reduced cost hockey sticks available through USAH program; Toshia to investigate stick prices; order two dozen?
- ii. Try Hockey Program – March 1st
Registration on Try Hockey For Free website; 4-9 year olds – aiming for 15%

new player enrollment
- iii. Flint spoke about THFF and other events happening at the Rink Exchange; promotions are targeting schools in the area,
 - i. advertise THFF on local NBC and Rink Exchange website – rink will be closing April 30th
 - ii. Intro to Hockey sessions March 7th to April 25th (Fridays only) – cost is \$100, under 6 yrs old free when registering with USAH, registration will be at the rink or on the Willamalene magazine website; LAHA activity covered under USAH insurance
 - iii. Hockey Camp – skill specific (progressive training) from March 3rd to April 30th, twice a week (Mon & Wed); recommended 12 yrs and older – cost is \$225

Schedule of Events for 2014-2015

August 24th to 28th Planet Hockey Camp

November 8th to 11th High School Tournament

January 16th – 19th, 2015 – MLK Weekend PeeWee tournament

February 14th to 16th, 2015 – Ice Cup Squirt Tournament

Ice fees to increase for 2014-2015 season

4.Old/New business

- a) **Tournament Update** – Kara – PW on Jan. 18-20 MLK weekend tourney ran smoothly; raffles brought in sufficient funding; Kara working with LaDawn – Squirt – Feb 15-17 President’s weekend – currently have 7 teams signed up
- b) **Coaches’ Evaluation** – final survey results; overall coaches are doing a very good job
- c) **Board Nominees** – set March date for the 3 nominees; team managers & coaches have Feb 21st deadline
- d) **Gear Bags** – collection of gear bags from Intro players on Feb 7th, last Intro practice session
- e) **OSHA Meeting Update (Jan 26th) Select Camp** – 40 players participated
Coaches need to do background check through Safe Sport on USAH website; change in tournament application process – OSHA needs to know 30 days prior to the tournament and referees need 90 day notice; Oregon in compliance with Safe Sport
- f) **Coaching Modules** – mods needed to be completed by Dec. 31st, 2013, reopened Jan 1st, 2014 with increased fee to \$50/mod; will close April 30th, 2014 and reopen May 1st with mod fee back to \$10; see revised coaching applications to be placed on the LAHA website
- g) **2014-15 Season – Player Projections** – all groups look good except for Bantams who could be iffy
- h) **Lifetouch Photography** – fundraiser with 15% back for the league
Vote by board – all in favor to have Lifetouch as our photographer next season – Kara to arrange the details

5. Adjournment

Brad Tye adjourned the meeting at **8:30pm** motioned by Diane, seconded by Kara

Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday February 26th @ 6:00 pm; Valley River Inn Room at Rink Exchange

Next OSHA Meeting: April 26th, 2014 in Portland – 9:30am



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LAHA Board of Directors Meeting
March Meeting Minutes
Wednesday February 26th, 2014

6. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA** at **6:05 PM** on **February 26th, 2014 – at Rink Exchange boardroom.**

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Diane DeZee, Brad Tye, Flint DOUNGCHAK and Toshia Jackson

7. Approval of minutes from last meeting

January and February's minutes are approved as distributed; approved by Kelly, 2nd by Kara – all in favour

8. Open issues - Reports

4. Treasurer

- ii. Accounting Report review – overview: referee fees outstanding, other costs have been looked after

5. Registrar

- iii. N/A – Special Hockey registration process – table for May meeting

6. Committees

- d. Coaches Committee – Coach's application form has been revised and posted on LAHA website; background checks will not be done in-house → SafeSport will be part of the background screening every year or two years, most likely 2 years; head coach meetings maybe once or twice per year
- e. Discipline Committee – N/A

f. Marketing Committee

- iv. Try Hockey Program – March 1st
Very good media coverage and great PR Try Hockey for Free, Squirt tourney
jamboree, use website for registration; currently 6 THFF registrations as of
now; starts March 3rd several certified coaches to participate; Hockey Academy
16 sessions – twice a week

9. Old/New business

- i) **Tournament Update** – Kara – Squirts Tournament – successful tourney with 7 teams participated; had referee issue, Kara addressed issue with Referee Chief; good feedback from teams about the tournament
- j) **Introduction to Hockey** – 44 players participated in Intro to Hockey and was done nicely under some duress
- k) **HS Championship** – team had fun but finished last and team gelled
- l) **Coach's Applications/Placement (next season)** – Board decided on Head Coaches for teams and head coaches should have a little more say
- m) **Elections** – all three nominees were accepted for the open board positions

10. Adjournment

Brad Tye adjourned the meeting at **8:05pm** motioned by Diane, seconded by Kara

Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday April 2nd @ 6:00 pm; Starbucks Gateway in Springfield

Next OSHA Meeting: April 26th, 2014 in Eugene – 9:30am



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AGENDA

Board of Directors Meeting
April 2nd, 2014

Attendance:

1. Call to Order:
2. Agenda Review: Approval of February (March) minutes.
3. Reports:
 - A. Treasurer:
 - i. Accounting Report
 - B. Registrar:
 - C. Committees:
 - a. Coaches Committee
 - i. Coaches Applications
 - b. Discipline Committee
 - c. Marketing Committee
 - i. "Try Hockey" – March 1st – update (33)
 - ii. Intro sign-ups (about 30)
4. OLD/NEW BUSINESS:
 - a. Referees? - Diane
 - b. Seat Board of Director Positions
 - c. Number of Players projected for next season
 - d. Ice Practice Schedule – first draft
 - e. Create new financial budget – first draft

Next OSHA Meeting:

Next LAHA Meeting:

April 26th, 2014 in Eugene 9:30 am



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LAHA Board of Directors Meeting
April Meeting Minutes
Wednesday April 2nd, 2014

11. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA** at **6:10 PM** on **April 2nd, 2014 – at Starbucks - Gateway.**

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Diane DeZee, Brad Tye, and Toshia Jackson

12. Approval of minutes from last meeting

March's minutes are approved as distributed; approved by Jenn, 2nd by Diane – all in favour

13. Open issues - Reports

7. Treasurer

- iii. Accounting Report review – year-end review, LAHA ended on positive side outstanding, other costs have been looked after

8. Registrar

- iv. N/A

9. Committees

- g. Coaches Committee – Coach's applications:
 - i. 1 coach application – Intro to Hockey
 - ii. 3 coach applications - Mites
 - iii. 3 coach applications - Squirts
 - iv. 2 coach applications – PeeWees
 - v. 1 coach application – Bantam
 - vi. 1 coach application – HS

“Table” – head coach review for May's meeting will

- h. Discipline Committee – N/A

i. Marketing Committee

- v. Try Hockey Program – March 1st – 33 participants
Intro to Hockey camp – until May 2nd – 30 participants

- vi. Intro to Hockey starts Friday November 7th, 2014
- vii. Try Hockey takes place Saturday November 1st, 2014

14. Old/New business

- n) **Referee Scheduling** – Kara addressed the issue – supply was the answer
Eric was contacted by Kara and Kelly.
- o) **Board of Director Positions** –
Pres: Kelly McMahan
VP: Kara Minchin
Registrar: Jenn Nyberg
Treasurer: Diane DeZee
Secretary: Brad Tye
- p) **LAHA Player Projections (2014/15 Season)**
HS – 15 Bantams – 12
PeeWees – 13 Squirts – 22
Mites – 16 Intro to Hockey - 25
- q) **Ice Practice Schedule** – Board discussed practice schedule times; had several options to choose from
- r) **Equipment** – Jenn to get quotes for goalie equipment (Mites), she will report back to Board with prices → special bursary available for Mites
- s) **OSHA Elections** – suggest to vote for OSHA Board elections

15. Adjournment

Brad Tye adjourned the meeting at **8:10pm** motioned by Diane, seconded by Brad

Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday May 7th @ 6:00 pm; Starbucks Gateway in Springfield

Next OSHA Meeting: April 26th, 2014 in Eugene – 9:30am



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LAHA Board of Directors Meeting
May Meeting Minutes
Wednesday May 7th, 2014

16. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:07 PM on May 7th, 2014 – at Starbucks - Gateway.**

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Diane DeZee, and Brad Tye,

17. Approval of minutes from last meeting

April's minutes are approved as distributed; motioned by Kara, 2nd by Diane – all in favour; going forward post LAHA minutes including past 2014 LAHA minutes on the LAHA; Brad to ask Matt F. to load the minutes onto the LAHA website

18. Open issues - Reports

10. Treasurer

- iv. Treasurer's Report review – LAHA board review the report
- v. Taxes done for LAHA

11. Registrar

- v. Registration Program – CyberSport to be USA Hockey's registration program
- vi. Special Hockey Registration – Jenn will talk to Chris & Kelly about Special Hockey registration; want to have registration before March, preferably in October

12. Committees

- j. Coaches Committee – Head Coach & assistance placements:
 - vii. Intro to Hockey – J. Miko HC, 2 assistant coaches
 - viii. Mites – J. Miko HC, 2 assistant coaches

- ix. Squirts – E. Huddleston, 6 assistant coaches
- x. PeeWees – J. Nyberg HC, 3 assistant coaches
- xi. Bantams – J. Minchin HC, 5 assistant coaches
- xii. HS – M. McMahan HC, 2 assistant coaches

“Table” – Coach Level 4 procedures for June’s meeting

k. Discipline Committee – N/A

l. Marketing Committee

viii. Toshia brochure – table for June’s meeting

ix. 2 and 2 Challenge Survey - Win Hockey gear

x. Fundraiser – volunteer with Eugene Marathon – not interested in participating

xi. Fundraising/Promotion – Diane suggested an OPEN HOUSE – Kick-off event for the season

* **TABLE** – June meeting ask Toshia about Zamboni rides (auction rides to fundraise)

** **TABLE** – Discussion of Intro to Hockey pricing

19. Old/New business

t) **Portland Hockey Camp** – Kelly to send out email to all team managers about this camp

u) **Total Hockey Grow the Game** – Board decided no on this venture

v) **Mite Equipment Purchase – Jenn N.**

Jenn researched a website to purchase goalie equipment - \$250-\$350
 Motioned by Jenn, 2nd by Brad; all in favour

w) **Ice Practice Schedule** – Board discussed practice schedule times and schedule has been finalized as per April’s minutes;

Try Hockey For Free – Nov. 8th; Intro to Hockey – start Nov. 14th and end on Feb. 6th;
 Look at Budget pending Intro to Hockey pricing, hockey budget approved pending the Intro to Hockey pricing –as is approval at June’s meeting

Motioned by Diane, 2nd by Jenn

- x) **LAHA Mgmt of Oregon HS Showcase** – see EXECUTIVE MINUTES
- y) **OSHA Meeting Review** – on April 26th; deadlines about tourneys discussed; OSHA Board was selected
- z) **OSHA issue with Michael McMahan/LAHA** – HS State Championship – player eligibility, Diane HS Team MGR and Kelly discussed the situation
Kara, for the LAHA board, write a draft letter to OSHA board and others about complaint. Board to approve draft. The letter is about “player eligibility” documentation written by the HS Hockey Commissioner

20. Adjournment

Brad Tye adjourned the meeting at **7:50pm** motioned by Diane, seconded by Brad
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday May 7th @ 6:00 pm; Starbucks Gateway in Springfield

Next OSHA Meeting: July 19th, 2014 in Bend – 9:30am



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LAHA Board of Directors Meeting
June Meeting Minutes
Wednesday June 4th, 2014

21. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:10 PM on June 4th, 2014 – at Starbucks - Gateway.**

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Diane DeZee, Toshia Jackson and Brad Tye,

22. Approval of minutes from last meeting

May's Board and May's Executive minutes are approved as distributed; motioned by Kelly, 2nd by Diane – all in favour; "TABLE in July meeting Mike McMahan to talk to the LAHA board

23. Open issues - Reports

13. Treasurer

- vi. Treasurer's Report review – Oregon Showcase HS account is in LAHA's financials (assets); Squirt acct is a little high – Diane will talk to LaDawn

14. Registrar

- vii. New Registration Program Update – Julie R. – Pacific Coast District's Registrar; USA Hockey recognizes Jenn as LAHA's Registrar, she will receive training documentation in the near future.

15. Committees

- m. Coaches Committee – Head Coach & assistance placements:
 - xiii. Head Coach & Asst Coach placements – Kelly sent out placement email with no responses; Kelly received one new applicant – Patrick S.
- n. Discipline Committee – N/A
- o. Marketing Committee

- xii. Toshia brochure – Willamalene catalogue; need dates for Fall edition also need costs to LAHA
- xiii. Kickoff for hockey season – Diane – Lane County Fair – July 24th, kids do interactive activities; check costs, acquire volunteers; Kara to draft flyer, sponsor Public Skate Day-provide a coupon, skills obstacle stations on the ice
- xiv. Fundraiser – volunteer with Eugene Marathon – decision not to participate at this time
- xv. Fundraising/Promotion – Diane suggested an OPEN HOUSE – Kick-off event for the season

24. Old/New business

- aa) **Zamboni Rides** – riders need to be 8 yrs. and older, fundraiser for LAHA; have these rides during General games and/or between tournament games will need to discuss insurance
- bb) **Level 4 LAHA Coach Reimbursements** – Kelly to find out how many coaches need Level 4 training; When: June 20th to 22nd in Seattle
- cc) **Intro to Hockey Fee Finalization** – Kara to research other Intro leagues “Table findings for July’s meeting”
- dd) **Pacific District Meeting Update** –
 - i. Bobby Freland grant available – need application
 - ii. Adult leagues interest is increasing, especially in California
 - iii. Vote on Kelly being LAHA’s representative for OSHA meetings – Kara motioned, 2nd by Jenn; all in favour
- ee) **Special OSHA Meeting – June 14th in Portland** – observation - guidelines need to be updated, Kelly to assist with getting this done; Pacific District watching OSHA very closely because of the poor guideline and recent events
- ff) **Jersey/Apparel** – provide team managers ordering sheets with sizing and pricing for jerseys and socks prior to season; possibility of online ordering; Kara to get quote from a sports apparel supplier – Boat House for jerseys and socks
- gg) **Registration Packets** – no changes until plan is finalized for Intro to Hockey; pay fees on-line? Check with Matt Freitag, have him contact Jenn Nyberg for registration information – Table for July’s meeting

hh) Website – need guidebook updated, Board of Directors updated – Jenn Nyberg as Registrar, dates changed, “Table of Contents”; minutes need to be placed Board of Directors, where in website?

25. Adjournment

Brad Tye adjourned the meeting at **8:10pm** motioned by Diane, seconded by Brad

Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday July 2nd @ 6:00 pm; Starbucks Gateway in Springfield

Next OSHA Meeting: July 19th, 2014 in Bend – 9:30am



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AGENDA

Board of Directors Meeting
July 2nd, 2014

Attendance:

1. Call to Order:
2. Agenda Review: Approval of June minutes.
3. Reports:
 - A. Treasurer:
 - i. Accounting Report
 - B. Registrar:
 - i. "New" Registration Program Update
 - ii. State Registrar Update (Travel Permits)
 - C. Committees:
 - a. Coaches Committee
 - b. Discipline Committee
 - c. Marketing Committee
 - i. 2 and 2 Challenge update / Sign up for next season?
4. OLD/NEW BUSINESS:
 - a. Zamboni Rides - Toshia?
 - b. Level 4 for LAHA Coaches Reimbursement?
 - c. Intro to Hockey Fee Finalized
 - d. Intro to Hockey - August/September Flint / Toshia
 - e. Pacific District Hearing Decision
 - f. Jerseys / Apparel
 - g. Registration Packet Posting Plus Ice Practice Schedule / Website Update
 - h. Tournament Info for State
 - i. Scholarships (in general)
 - j. Michael's Request - Executive

Next OSHA Meeting:
July 19th, 2014 in Bend @ 9:30 am ?

Next LAHA Meeting:



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LAHA Board of Directors Meeting
July Meeting Minutes
Wednesday July 2nd, 2014

26. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:10 PM on July 2nd, 2014 – at Starbucks - Gateway.**

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Kelly H., Diane DeZee, Brad Tye, Michael McMahan and Toshia Holden

27. Approval of May Minutes from last meeting

Approval of June Minutes with the revisions – all in favour

28. Open issues - Reports

16. Treasurer

- vii. Accounting Report – purchase goalie equipment, reimbursement to LaDawn
- viii. Distribution of money within the bank accounts; then discussed ice payments

* TABLE – tournament profit discussion August meeting

17. Registrar

- viii. New Registration Program Update – have not received additional information about the registration
- ix. State Registrar Update – Travel permits needed; no state (OSHA) registrar, the hockey association to manage these permits; must have permits for Canadian trips

18. Committees

- p. Coaches Committee – Achieved Level 4 coaches – Ed H., Todd I.
 - xiv. Reimbursement for Level 4 coaches → hold off until August meeting; Kara to draft a by-law for coach reimbursement
- q. Discipline Committee – N/A

r. Marketing Committee

- xvi. 2 and 2 Challenge Update - Won hockey equipment; Jenn & Kelly to go through equipment, hockey sticks and gear bags

29. Old/New business

- ii) **Kelly Hayes** – Kelly started off with fundraising effort – “Special Hockey Grow Grant – USA Hockey
- a. Looking for any used equipment
 - b. Future special hockey rink enhancements for hockey player programs
- jj) **Zamboni rides “fundraiser”** – Toshia shared with board, Flint recommended 13 yrs & up can participate on the rides; check further for lower age group
- kk) **Level 4 Coach Reimbursement** – brief discussion TABLE for next month’s meeting
- ll) **Intro to Hockey** – discussed fee finalization; Kara’s research CDN \$19.50/player, us - \$18.30/player;
Kara suggestion – Hockey I – new player with gear - \$149
Hockey II – renewed participant no gear - \$149 + \$40
- Diane motion – for finalization of Intro stage, 2nd Brad; all in favour
- mm) **Intro to Hockey Program** – August 13th to October 3rd , approximately \$100 cost and will put listing in Willamalene
- nn) **Pacific District Hearing** – No questions regarding the official hearing
- oo) **Jersey/Apparel** – Boat House quote; Kara never received quote from Boat House – player eligibility, Diane HS Team MGR and Kelly
TABLE: August meeting
- pp) **Registration Packet Posting/Ice Schedule** – Web site update – Matt Freitag; place minutes, changing the Registrar name, Guidebook update, dates & registrar
- qq) **Tournament Information for Oregon** – tournaments in Oregon
- a. Thanksgiving – Bantams
 - b. February – Squirts
 - c. ? – High School

need tournament commitment for Squirt squad (July 15th) – email Derek Vinti & LaDawn

rr) & k) – **EXECUTIVE MEETING** – see executive minutes

30. Adjournment

Brad Tye adjourned the meeting at **8:25pm** motioned by Diane, seconded by Brad

Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday August 14th @ 6:00 pm; Starbucks Gateway in Springfield

Next OSHA Meeting: July 19th, 2014 in Portland – 9:30am